



Woodbury School

Admissions

POLICY

Reviewer: Lisa Gulley
Date of Issue: December 2017
Date Reviewed: May 2019
Frequency & Date of 12 Months
Next Review: May 2020

ADMISSIONS STATEMENT

Woodbury School is an independent, DfE registered, specialist day school for up to 42 students aged 7 to 18 years, who have social, emotional, behavioural and other difficulties or needs.

Woodbury School will admit children with a Statement of Special Educational Needs, or Education Health and Care Plan in whose documentation the school is named, and where there is a place available.

Referrals are usually made by Local Authorities or Social Services and can be made at any point during the academic year through direct contact with the School or through the referrals department at Horizon Care and Education

Admission Criteria

The admission arrangements are determined by Horizon Care in conjunction with the Head Teacher of Woodbury School.

The published admission number (PAN) for The Woodbury School for **2018-19 is 42**.

Following referral, all information about a prospective student will be considered before deciding if their needs can be met by the School. Factors taken in to account, include the following criteria:

1. Children who are in the care of a Local Authority or are provided with accommodation by that Authority in accordance with Section 22 of the Children Act 1989. (A letter from the Children's Services Department confirming the child's status must be provided.) Off-site, local residential care can be provided by Horizon Care and Education Ltd, to accommodate students who cannot remain within their home Local Authority.
2. The School will admit a student whose final Statement of Special Educational Needs or Education, Health and Care Plan, names the school, with our prior agreement.

Woodbury School tries to ensure that students are placed as quickly as possible once a place has been offered. At the time of receiving an offer of a school place parents/ carers will be advised of the process for starting school.

Legislation

This policy takes account of all relevant legislation including the legislation on sex discrimination, race relations, and disability, together with all relevant regulations and the School Admissions Code (DfE 2010).