



TRINITY COLLEGE ADMISSIONS POLICY 2019-2020

Date of issue: August 2018

Date reviewed: August 2019

Frequency: Annually

Date of next review: August 2020

Trinity College

ADMISSIONS STATEMENT

Trinity College is an Independent Special School for up to 42 pupils and are aged between 7 to 16 years. Trinity College is for pupils that have Social, Emotional and Mental Health difficulties.

Trinity College pupils generally have Education and Health Care Plans. Where this is applicable Trinity College is named in the EHCP.

Referrals are usually made by Local Authorities or Social Services and can be made at any point during the academic year via direct contact with the School or liaise with Horizon Care and Educations referral team. Contact Jacqui.smith@horizoncare.co.uk

Admission Criteria

The admission arrangements are determined by Horizon Care and Education in conjunction with the Head Teacher of Trinity College.

The Published Admission Number (PAN) for Trinity College for **2019-20 is 42.**

Following a pupil referral, all information about a prospective pupil will be considered before a decision is reached regarding their needs being met by the School. The following factors that the school will consider include, but are not limited to the following criteria:

- Children who are in the care of a Local Authority or are provided with accommodation by that Authority in accordance with Section 22 of the Children Act 1989. (A letter from the Children's Services Department confirming the child's status must be provided.) Off-site, local residential care can be provided by Horizon Care and Education to accommodate pupils who cannot remain within their home Local Authority.
- Trinity College will admit a pupil whose Education and Health Care Plan names Trinity College as the school to be placed with, in addition with our prior agreement.
- It is essential that parents/carers visit the school prior to the prospective pupil visits. This ensures that Trinity College is the appropriate school placement for the pupil and includes parents/carers and pupils views in the decision making regarding their education. In exceptional circumstances the need for a visit maybe waived with the permission of the Head Teacher.

Trinity College ensures that pupils are placed as quickly as possible once a place has been offered. At the time of receiving an offer of a school place parents/carers will be advised of the process for transitioning into school.

Legislation

This policy takes account of all relevant legislation including the characteristics of the Equality Act 2010 together with all relevant regulations and the School Admissions Code (DfE 2014).